

Membership Agreement

BitCurator Consortium

March 2016

Last Revised: June 2025

This document is a membership agreement form for organizations joining the BitCurator Consortium.

1. EXECUTIVE SUMMARY

This BitCurator Membership Agreement governs membership in the BitCurator Consortium, an independent, community-led membership association hosted by Open Library Foundation. The BitCurator Consortium's purpose is to build a community of organizations that support practitioners responsible for the curation of born-digital materials, especially through the application of free and open-source tools.

This Agreement defines the terms and conditions of the agreement made between Members and the BitCurator Consortium. The Agreement provides a framework for arranging relationships but remains sufficiently flexible to address evolving needs of the BitCurator Consortium and Members in a changing technological and legal landscape.

2. OVERVIEW

2.1 What is the BitCurator Consortium?

The BitCurator Consortium is an independent, community-led membership association. The purpose of the BitCurator Consortium is to build a community of organizations that support practitioners responsible for the curation of born-digital materials, especially through the application of free and open-source tools. The BitCurator Consortium was founded through seed support from the Andrew W. Mellon Foundation, the School of Information and Library Science at the University of North Carolina, the Maryland Institute for Technology in the Humanities, and the Educopia Institute.

The BitCurator Consortium promotes the development of innovative, sustainable curation of born-digital materials by any organization responsible for caring for such materials. Our organizational vision is to address the articulated needs of the BCC community—training, collaboration, research, software development, documentation, integration, scripts—while advocating for the expansion of digital forensics practice worldwide.

BCC achieves its mission through the following activities:

- Building a relationship network among archivists, curators, and librarians charged with preserving digital content
- Hosting an annual forum
- Compiling documentation and scripts

- Conducting new research in digital forensics that addresses specific, practical member concerns
- Developing advocacy and awareness materials and programs that articulate the unique value of digital forensics
- Providing training and learning opportunities for professionals and students to develop needed skills and competencies

The BitCurator Consortium serves as the host and center of administrative and user support for the BitCurator environment. The Consortium also fosters a tool-agnostic community of practice to address the curation of born-digital materials in many contexts.

2.2 What is this Membership Agreement

This BitCurator Membership Agreement articulates and informs potential Members about the rights and responsibilities of joining the BitCurator Consortium and establishes the framework for ordering legal relationships among the Members such as payment of fees, duration of membership, and other facets of the relationship. The Agreement binds Members, the BitCurator Consortium, and any successors in interest to certain conditions specified within it. It also gives some certainty to the BitCurator Consortium relationships while remaining sufficiently flexible to address evolving needs of the BitCurator Consortium and Members in a changing technological and legal landscape. In the event of conflicts between the Charter and the Agreement, the Agreement ultimately controls interpretation and application of the benefits and responsibilities of Members in the Consortium.

More importantly, the Membership Agreement also articulates the rights and responsibilities of all Members in order to represent those rights and responsibilities as shared goals and as an acknowledgment of Members and the Consortium together working in support of the conditions, criteria, and mission set forth within the Charter. Thus, as a fundamental condition of the BitCurator Consortium Membership Agreement, the BitCurator Consortium and Members agree that flexibility and modification are equally important to a strict application of this Agreement in ordering the respective relationships of this membership association and in manifesting the intent of the parties that cooperate within it.

2.3 Change in Fiscal Sponsorship

As of April 1, 2025, BitCurator Consortium has officially transitioned to fiscal sponsorship under the Open Library Foundation. As a result of this change, all previous membership agreements established under Educopia Institute are now considered null and void.

3. MEMBERSHIP TYPES AND FEES

3.1 Overview of Membership

Membership in the BitCurator Consortium is by organization or group of organizations (consortium). Membership is open to organizations in all sectors and all nations and each member is approved by the Executive Council prior to joining.

General Members

General members engage in the ongoing work of the Consortium, including community engagement and networking with BitCurator users, subscription to a dedicated BCC member mailing list, dedicated educational offerings, eligibility to serve on the BCC Executive Council

and lead Committees, and voting rights. Each organization or consortium receives one vote in BCC elections. The annual fee for General Members is \$2,000/year and is auto renewed each year as defined on the Signatures page of this contract. The minimum term for membership is one year and shall be July 1 to June 30.

The fiscal year runs from July 1 to June 30. Membership dues are the primary financial resource for the BitCurator Consortium's activities. Checks should be made payable to the Open Library Foundation, with BitCurator Consortium indicated in the memo line. Address for payment is:

Open Library Foundation
701 E Cathedral Road Suite 45-253
Philadelphia, PA 19128

3.2 Your Rights as Members

Each Member working with the BitCurator Consortium receives:

- Dedicated educational offerings
- Voting rights
- Eligibility to serve on the BCC Executive Council
- Priority consideration for committees service
- Service opportunities
- Community engagement and networking
- Professional development and training
- Subscription to a dedicated BCC member mailing list
- Preference in future enhancement planning
- Special rates for BCC events, including the annual BitCurator Forum

3.3 Your Responsibilities as Members

Each member of the BitCurator Consortium bears responsibility for certain administrative duties and participation in the BitCurator Consortium's activities, including:

- Remain in good standing by complying with the Membership Agreement and following established business procedures as outlined in the Charter and the BitCurator Users Forum Code of Conduct
- Designate one individual as the primary organizational contact and voting representative
- Support at your own expense any and all costs incurred by participating in the BitCurator Consortium, including but not limited to paying membership fees, travel to required meetings, and other costs of participating in the BitCurator Consortium

SIGNATURES PAGE

This page should be completed by an individual with organizational signature authority for the organization joining the BitCurator Consortium. Signature indicates agreement to the terms and conditions of the document entitled “BitCurator Membership Agreement” of which this is the last page. This document was last revised in June 2025. Upon completion of this form, an invoice will be sent to your organization annually at the end of the fiscal year. All membership terms run through the fiscal year and are on a unified July - June calendar. Prorated invoices for the remaining months of the current fiscal year plus the following year(s) of the agreement are issued for members who join in the middle of the fiscal year. Please print clearly or type information in the spaces provided below, and return this signature page via email to admin@bitcuratorconsortium.org. Thank you for joining the BitCurator Consortium, and welcome!

Member Information:

My organization _____, agrees to join the BitCurator Consortium as a General Member on an annual membership cycle, with the first term ending on June 30, 2026. Membership shall automatically renew on an annual basis unless written notice of cancellation is submitted to admin@bitcuratorconsortium.org prior to the renewal date.

Membership may be canceled at any time; however, no refunds will be issued for dues already paid, and access to membership benefits will continue through the end of the fiscal year in which the cancellation is submitted (June 30).

Special Considerations

[☐] My organization is a consortium made up of _____ organizations. The consortium joins the BitCurator Consortium for an agreed upon rate of _____ per year for the term described above.

Signed by an Authorized Representative of the Member Organization:

Signature *Date*

Print Name and Indicate Title:

Name *Title* *Email*

Billing Name and Address:

Organizational Representative (for voting purposes—print name and indicate title):

Name *Title* *Email*

Signed by the President and Treasurer of BitCurator Consortium:

President Signature *Date* *Treasurer Signature* *Date*

Print Name and Email:

President Name *Email* *Treasurer Name* *Email*